

COURSE REGISTRATION FORM

Full Name: _____ **Your title/position:** _____

Company Name: _____ **Mailing Address:** _____

City: _____ **State:** _____ **Zip:** _____ **Country:** _____

Home Phone: _____ **Work Phone:** _____

E-mail Address: _____ **Fax No.** _____

Payment of \$ _____ **Purchase Order No.** _____

Certified Check Or Money Order No. _____ (Payable to: Cohen & Klein Consulting, Inc.)

Visa **M/C** **A/E** **Diners** **Credit Card No.** _____ **Expiration Date:** _____

Name of Authorized Person: _____ **Transaction Date:** _____

Signature of Authorized Person: _____ **Identification** _____

2012 Training Payment Schedule (Select your locations and dates)

<i>Course Title</i>	<i>On-Site Or In-House Training Can Be Arranged</i>	<i>Seminar Location</i>	<i>Duration</i>	<i>Date</i>	<i>Cost</i>
1 CK 500 Credit and Collection Management					\$1895.00
2 CK 600 Debt Collection and Revenue Management for Managers					\$1895.00
3 CK 600A Revenue Management for Utility Corporations					\$1895.00
4 CK 700 Debt Collection Strategies and Techniques					\$1780.00
5 CK 700A Debt Collection Strategies for Utility Corporations					\$1780.00
6 CK 800 Customer Services, Marketing and Sales Techniques					\$1780.00
7 CK 900 Call Center and Contact Center Procedures					\$1780.00
8 CK 1100 Marketing and Public Relation Management					\$1780.00
9 CK 1400 Human Resources Management					\$1780.00
10 CK 1600 Discrimination and Sexual Harassment Compliance Procedures					\$1780.00
11 CK 2000 Supervisory Management Techniques					\$1780.00
12 CK 2003 Leadership and Communication Management					\$1780.00
13 CK 2004 Coaching and Mentoring Management					\$1780.00
14 CK 2007 Training Design and Presentation Deliver (Train the Trainer)					\$1780.00
15 CK 2009 Advanced Management Strategies					\$1780.00
16 CK 2100 Project Management					\$1780.00
17 CK 3000 Financial Risk Management Procedures and Supervision					\$1780.00
18 CK 4500 Anti-Money Laundering Compliance Procedures					\$1780.00
19 CK 4700 Business Continuity Planning Procedures and Management					\$1780.00
20 CK 4900 Financial Fraud Prevention & Procedures					\$1780.00
21 CK 5100 Performance Review Management (Performance Evaluation)					\$1780.00
22 CK 5200 Call Center and Contact Center Management					\$1780.00
23 CK 5600 Customer Service Management and Supervision					\$1780.00
24 CK 5600A Customer Service and Call Center Management for Utility Corporations					\$1780.00
25 CK 5700 Business Office Writing and Communication Management					\$1780.00
26 CK 6112 Treasury Department Management - for Managers and Supervisors					\$1780.00
27 CK 6113 ACH-Automated Clearing House Management					\$1780.00
28 CK 6114 Government Revenue, Tax and Debt Collection Management					\$1780.00
29 CK 6116 Banks Main Branch Audit of Banks and Financial Institutions					\$1780.00
30 CK 6117 Trust Department Audit of Banks and Financial Institutions					\$1780.00
31 CK 6118 Financial Risk Based Audit of Banks and Other Financial Institutions					\$1780.00
32 CK 6119 Bank Cash and Demand Deposit Audit of Banks and Financial Institutions					\$1780.00
33 CK 6120 Branch Audit of Banks and other Financial Institutions					\$1780.00
34 CK 6121 Bank Loans Audit and Compliance Procedures					\$1780.00
35 CK 6122 IT Audit of Banks and Other Financial Institutions					\$1780.00
36 CK 6123 Bank Oversights Requirements and Procedures					\$1780.00
37 CK 6113 ACH-Automated Clearing House Management					\$1780.00
38 CK 6125 Bank Loan Portfolio Administration and Management					\$1780.00
39 CK 6126 Bank Credit Appraisal Procedures and Management					\$1780.00
40 CK 6126A Credit Counseling Management					\$1780.00
41 CK 6127 Bank Credit Risk and Compliance Management					\$1780.00
42 CK 6128 Business Ethics and Professional Management					\$1780.00
43 CK 6129 Staff Morale and Change Management Procedures					\$1780.00
44 CK 6130 Goal - Setting and Time Management Procedures					\$1780.00
45 CK 6131 Airport Customer Service Procedures and Management					\$1780.00
46 CK 6133 Succession Planning and Leadership Management					\$1780.00
47 CK 6134 Executive Assistant Management					\$1780.00